



Position Announcement:

Director for Costing and Financial Compliance

COGR seeks applicants for the position of Director for Costing and Financial Compliance. COGR is a highly respected national association of [219 public and private](#) U.S. research universities and affiliated academic medical centers and research institutes that conduce cutting-edge research. The association is known for its federal research policy expertise. We focus on the impact of federal regulations, policies, and practices affecting the performance of research conducted at our member institutions, and we advocate for sound, efficient, and effective policy and regulation that safeguards research and minimizes administrative and cost burdens. Learn more about COGR [here](#).

POSITION SUMMARY: The Director for Costing and Financial Compliance leads COGR's research policy efforts in a wide range of areas associated with research costing, financial compliance, federal payments systems, and facilities and administrative (F&A) cost reimbursement. The Director is responsible for monitoring the regulatory landscape and leading in the preparation of COGR policy perspectives and activities related to the administration of and compliance with federal regulations and policies within the position's issue portfolio. The Director is the lead staff for the [COGR's Costing and Financial Compliance Committee](#) and works closely with the committee chair and members to execute the responsibilities of this position. The Director reports to the President. Please see [here](#) for the position description.

EDUCATION AND EXPERIENCE: Applicants should have a BA or BS at a minimum. Graduate or law degree is strongly preferred. Applicants will have some combination of the following:

- At least 10 or more years of directly relevant experience at increasing levels of responsibility in one or more of the following: 1) research finance and administration; 2) higher education compliance and advocacy; 3) federal government service, especially research agencies; 4) consulting or other private industry and/or nonprofit experience; and/or 5) university or nonprofit accounting.
- Experience with the preparation, analysis, defense, and submission of Facilities and Administration (F&A) rate proposals is a plus.
- Demonstrated experience in policy analysis, development, and implementation.
- Direct experience with federal policy and regulations governing academic research and assessing the impact of compliance requirements on university and research institution systems.
- Strong understanding of federal agency processes, Congress, and how the federal government operates.
- Strong familiarity with current federal regulatory research compliance in portfolio subject areas.
- Excellent analytical skills with the ability to develop, assess, and synthesize information from a wide variety of sources to inform sound policy recommendations.
- Demonstrated ability to build strong and collaborative working relationships with constituents, federal officials, and peers in other organizations.
- Demonstrated ability to function independently and manage multiple assignments, competing priorities, and deadlines.

COMPENSATION: This position is classified as a salaried, exempt position and offers a competitive base salary and benefits package, including fully funded, top-level health insurance for the employee; an employer-funded 403(b) retirement account contribution valued at 15% of the employee's yearly salary up to IRS and plan limits; an annual employee-directed benefit of \$5,000 per year; life insurance; generous vacation and medical leave policies; a phone stipend; and more. COGR also makes available dental and vision insurance plans for employees and their dependents.

LOCATION AND TRAVEL: COGR is based in Washington, DC, and team members primarily telework. Team members work in the office as desired and as needed for periodic all-staff meetings or other business needs that may arise. Additionally, team members have access to subscription office space in locations across the country. Some travel is required to participate in COGR membership meetings, in-person staff meetings, national conferences, and speaking opportunities.

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT: COGR is committed to a work environment that is inclusive and free of discrimination and that complies with the laws of the United States, the District of Columbia, and the laws of applicable states. COGR will ensure that recruiting, hiring, promotion, training, and transfer decisions and all other personnel actions are made without regard to race, color, religion, sex, age, national origin, military status, disability, sexual orientation, genetic information, or any other trait or categories protected by applicable local, state, or federal law.

HOW TO APPLY: For full consideration, please submit a letter of interest, resume, references, and salary requirements to careers@cogr.edu by **May 31, 2024**. All applicants will receive an acknowledgment of receipt. If you do not receive this, please follow up with careers@cogr.edu.